

## District Registration Form\*



When completed, mail to:  
**UTILITIES AND DISTRICTS SECTION, MC-152**  
**TCEQ**  
**PO Box 13087**  
**Austin TX 78711-3087** or fax to: **512 / 239 – 6190**

Legal Name of District or Authority:  
Southwest Fannin Special Utility District  
 District's Mailing Address: 8046 W. Hwy 56  
 City: Savoy Zip 75479  
 District's Telephone Number: (903) 965 – 5316

**A. BOARD MEMBERS** (as applicable):

TITLE	FULL NAME OF DIRECTOR (First, Middle, Last)	FULL MAILING ADDRESS (According to U.S. Post Office Standards, <a href="http://www.usps.com">www.usps.com</a> )	TELEPHONE NUMBERS			TERM OF OFFICE		
			Business	Fax	Home	Elected (E) Appointed (A) Elected by Precinct (P)	Term Begins (mm/dd/yyyy)	Term Ends (mm/dd/yyyy)
President or Chairman	Jack Koch	2309 County Road 4060 Whitewright, TX 75491-8158			(214) 476 – 2745	E	05 / 2023	05 / 2026
Vice-president	Randolph McGee	1588 County Road 4315 Whitewright, TX 75491-7901			(903) 583 – 0708	E	05 / 2023	05 / 2026
Secr / Treas	Hubert Bellows	3028 N FM 1752 Savoy, TX 75479-4424			(903) 965 – 5321	E	05 / 2021	05 / 2024
Director	Ron Clayton	342 County Road 4225 Bonham, TX 75418-9518			(903) 583 – 8843	E	05 / 2021	05 / 2024
Director	Bruce Roberts	PO Box 669 Whitewright, TX 75491			(903) 815-5029	A	05 / 2022	05 / 2025

**B. CONSULTANTS AND REPRESENTATIVES** (as applicable):

POSITION	FULL NAME OF INDIVIDUAL	NAME OF FIRM OR ORGANIZATION	FULL MAILING ADDRESS (According to U.S. Post Office Standards, <a href="http://www.usps.com">www.usps.com</a> )	TELEPHONE NUMBERS	
				Business	Fax
General Manager	John Keen	Southwest Fannin SUD	8046 W. Hwy 56, Savoy, TX 75479	(903) 965 – 5316	(903) 965 – 4271
Asst Gen Mgr / Operator		Southwest Fannin SUD	8046 W. Hwy 56, Savoy, TX 75479	(903) 965 – 5316	(903) 965 – 4271
Attorney	James W. Wilson	The Law Office of James W. Wilson	103 W. Main St, Allen, TX 75013	(972) 727– 9904	(972) 755 – 0904
Engineer	Eddy Daniel	Dunaway / DBI Engineers.	PO Box 606, Farmersville, TX 75442	(972) 784 – 7777	(972) 782 – 7721
Bookkeeper	Dana Melugin	Southwest Fannin SUD	8046 W. Hwy 56, Savoy, TX 75479	(903) 965 – 5316	(903) 965 – 4271
Financial Advisor					
Tax Collector					
Agent for Notice					

## District Registration Form (continued) Southwest Fannin S.U.D.

**A. BOARD MEMBERS (continued):**

TITLE	FULL NAME OF DIRECTOR (First, Middle, Last)	FULL MAILING ADDRESS (According to U.S. Post Office Standards, <a href="http://www.usps.com">www.usps.com</a> )	TELEPHONE NUMBERS			TERM OF OFFICE		
			Business	Fax	Home	Elected (E) Appointed (A) Elected by Precinct (P)	Term Begins (mm/dd/yyyy)	Term Ends (mm/dd/yyyy)

**Certification:** I certify that the information contained herein is correct and complete to the best of my knowledge.

*Dana Melugin*

Signature

Dana A. Melugin Office Manager

Printed Name and Title

(903) 965 – 5316

Daytime Telephone

October 17, 2023

Date Signed

If you have questions on how to fill out this form or about the Water District program, please contact us at 512 / 239 – 4691. Individuals are entitled to request and review their personal information that the Agency gathers on its forms. They may also have any errors in their information corrected. To review such information, contact us at 512 / 239 – 3282.

**C. ADDITIONAL STATUTORY REQUIREMENTS (Texas Water Code):**

1. Requirements Generally Applicable to Most Districts and Authorities:
  - a. §49.055(d). File copies of directors' sworn statements, bonds, and oaths with the District's records.  
Files copies of directors' sworn statements and oaths with the Secretary of State within 10 days after its execution.
  - b. §36.054(e) and §49.054(f). File the directors' names, mailing addresses, and terms of office with the TCEQ within 30 days after any election or appointment.
  - c. Annual Audit and Financial Reports:
    - (1) §49.194(a). File audit with the TCEQ within 135 days of the District's fiscal year end, or §49.197(d). File financial dormancy affidavit with the TCEQ by January 31, or §49.198(c). File financial report with the TCEQ within 45 days of the District's fiscal year end.
    - (2) §49.194(c). File audit, financial dormancy affidavit, or financial report with the District's records.
    - (3) §49.194(d). Annually, submit the District's filing affidavit to the TCEQ with either the District's audit, financial dormancy affidavit, or financial report.
    - (4) §49.158. Notify the TCEQ of the District's adoption of a fiscal year within 30 days of initial financial activity, or after a change in the District's fiscal year.
  - d. §49.199(a). Adopt a code of ethics and other specified policies and procedures.
2. Requirements Applicable to Certain Districts and Authorities, as Specified in the Statutes:
  - a. §49.453. File with the TCEQ the name, address, and telephone number of the District's *Agent for Notice* (the person responsible for issuing forms to comply with the Notice to Purchaser requirements of §49.452).
  - b. §49.455. File information form and map, or any amendments, with each county clerk and the TCEQ.
  - c. §49.451. Post district name signs at two principal entrances to the District within 30 days of the District's creation.
  - d. §49.062. Publish and file with the TCEQ a resolution establishing a meeting place outside the District.
  - e. §49.307(b), §49.301(f) & §49.302. File orders excluding and annexing land with the TCEQ and in the deed records of each county (ies) in which the District is situated.

Texas Statutes can be viewed at: <http://www.capitol.state.tx.us/>